

Cancellation & Rescheduling Policy

Cancellation requests received 30 or more days before the scheduled training date
Participants are eligible for a full refund of the training fee.

Cancellation requests received 14–29 days before the scheduled training date
The training fee is non-refundable. However, participants may reschedule their training to a future available date at no additional fee, subject to availability.

Cancellation requests received less than 14 days before the scheduled training date
The training fee is non-refundable and non-transferable. No rescheduling or refund will be available, and the full training fee will be forfeited.

No-Shows

Participants who do not attend their scheduled training without prior notice will be considered a cancellation within the less-than-14-day period. No refund or rescheduling will be available.

Training Cancellations or Changes by Bodaq

Bodaq reserves the right to cancel, postpone, or reschedule a training session due to circumstances including insufficient enrollment, instructor availability, facility issues, or other unforeseen circumstances. If Bodaq cancels or reschedules a training session, participants will be offered the option to transfer their registration to a future available training date at no additional fee or receive a full refund of their training fee.

Please note that Bodaq is not responsible for additional expenses incurred by participants, including travel, accommodation, transportation, or other related costs, resulting from a training cancellation or schedule change.

Cancellation & Rescheduling Requests

All cancellation and rescheduling requests must be submitted in writing. The applicable cancellation period is determined by the date the request is received relative to the scheduled training start date.